

**ALL SIGN, AWNING, AND/OR FAÇADE VIOLATIONS MUST BE SATISFIED PRIOR TO SUBMISSION OF THIS APPLICATION.**

Please read all instructions and then complete the following information and

**Print, Sign, Notarize, Date and Submit 9 copies along with Artwork to:**

**Incorporated Village of Farmingdale**

PO Box 220, 361 Main Street, Farmingdale, NY 11735 (516) 249-0093

[www.FarmingdaleVillage.com](http://www.FarmingdaleVillage.com)

**APPLICATION FOR A PERMIT TO ERECT A SIGN(AGE) / AWNING(S) / GOOSENECKS**

**NO WORK TO BE STARTED UNTIL PERMIT IS ISSUED**

**Applicant: Complete application with color artwork attached & submit 9 copies of both.**

**Applicant MUST appear at ARB meeting to receive decision of the ARB.**

**Permit No.**

**Date Issued:**

**Value of Work:**

**Permit Fee:**

**Zone:**

**Date Approved:**

**PLEASE TYPE OR PRINT CLEARLY**

The undersigned hereby applies for a permit to erect a sign which will be done in accordance with the description on the attached sheet herewith and in accordance with the sign code, as amended, of the Village of Farmingdale.

Name of Applicant:

Address of Applicant:

Telephone: Home:

Cell:

Contractor's Name:

Contractor's Address:

Name of owner of property  
on which sign is to be erected:

Address of said owner:

Present use of land or building:

**LOCATION OF SIGN:**

Street Address:

Only approved signs can be erected on property.  
All other signs must be removed.

**TYPE OF SIGN:**

☐ Carved Komacel ☐ Backlight ☐ Channel ☐ Pin Mount ☐ Other (explain)

Metal, Internally Lit Box (light box), Neon and Pole signs are not to Village Code.

Metallic Addition: Signs must include gold, silver or bronze metallic leafing (lettering)

**LOCATION OF SIGN:** ☐ Front wall ☐ Side wall\* ☐ Rear wall ☐ Monument

Merchant signage is limited to:

One front sign placed on façade on sign line or monument;

One rear sign to designate store entrance or location;

One perpendicular(blade sign) sign placed on façade along sign line;

\*One side sign (according to code restrictions) if applicant is a corner building.

**LIGHTING:** ☐ Goose Neck ☐ Backlight ☐ Other (explain: ex: up-lighting)

Tube florescent, internal, and LED string lights are prohibited by Code.

**AWNING:** Are limited to color selection from Code approved palette

**Restrictions:** No internal lighting or plastic grids;

Fringe (front flap): Only phone number and address are permitted

☐ No ☐ Yes:

Color \_\_\_\_\_ Wording \_\_\_\_\_

Sign Code restriction: Sign may have name and logo with a second line describing merchant (ex: Italian Restaurant, German Bakery)

Monument Sign:

Distance set back from  
property line:

Height above ground  
level:

Projection from building:

FUW Label No. on electrical signs: \_\_\_\_\_

**SPECIAL CONDITIONS OF THE PERMIT:**

**OVERHEAD SIGN:** ☐ Not Applicable

Dimensions: Horizontal: Vertical: Total square feet:

**BLADE SIGN:** ☐ Not Applicable

Dimensions: Horizontal: Vertical: Total square feet:

**REAR SIGN:** ☐ Not Applicable

Dimensions:                      Horizontal:                      Vertical:                      Total square feet:

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**SIDE SIGN:** ☐ Not Applicable

Dimensions:                      Horizontal:                      Vertical:                      Total square feet:

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**MONUMENT SIGN:** ☐ Not Applicable

Dimensions:                      Horizontal:                      Vertical:                      Total square feet:

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**WORDING AND CONSTRUCTION OF PROPOSED SIGN and/or AWNING:**

Applicant is to provide color artwork showing wording, construction and specifications of proposed sign and/or awning and/or blade sign and/or rear sign on separate 8 ½ x 11 sheet of paper, showing dimensions, colors, materials and details of construction and affixation. All signs erected or renewed under this permit must bear the assigned permit number in the lower right hand corner of the sign. Numbers are to be 2" high.

**PROPERTY OWNER'S CONSENT**

Consent is hereby given for the erection of the above sign on my property.

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Signature of property owner

The applicant hereby agrees that this permit is subject to revocation at any time if the sign becomes unsafe in the discretion of the Building Inspector of the Village of Farmingdale.

**AFFIDAVIT**

State of New York

County of:

\_\_\_\_\_ being duly sworn deposes and says that he/she is the person who has submitted this application and that to the best of his/her knowledge and belief the statements contained in this application are a true and complete statement of all proposed work on the described premises.

\_\_\_\_\_  
Sworn to before me this date

\_\_\_\_\_  
Signature of applicant

STAMP  
HERE

BUILDING DEPARTMENT: Reviewed and approved application for submission to A.R.B.

**DO NOT WRITE BELOW THIS LINE – TO BE COMPLETED BY THE A.R.B.**

Restrictions / Changes to the Application:

**ARB DECISION:**

☐ Approved

☐ Denied (reason for denial):