LONG ISLAND HOUSING PARTNERSHIP, INC.

Rank #: _____

LOTTERY INTAKE FORM
CHELSEA APARTMENTS
AFFORDABLE RENTAL HOUSING PROGRAM

Applicant Name: _____Birthdate:_____ Age:_____ Sex:(M/F/Other)_____ Occupation:_____

Home Address: _____Apt#:_____City:_____State:_____Zip Code:_____

Home Phone: _____Cell:_____Work Phone:_____Email address:_____

Total number of household members that will occupy the apartment:_____

List ALL additional persons (other than the applicant) who will live in the apartment. Include all persons for whom this unit will be a permanent residence/address.

Name	**Relationship to Head**	**Sex M/F/Other**	**Age**	**Birthdate**	**Occupation** (If in school, write "student")
	Head				

This Lottery Intake Form along with completion of the Chelsea Apartments Application for Residency will enter you into the lottery. You will be notified of your rank number by mail after the lottery. <u>Only one Lottery Intake Application Form is allowed per household.</u>

Preference: ☐ **Plaintiff** ☐ **Former Lessee of 150 Secatogue Avenue**
Documentation of Preference: ☐ **Copy of Lease** ☐ **Secatogue Utility Bill** ☐ **Other**

Please remember that should we reach your number on the lottery waitlist, you will be required to complete a formal application with all required financial documentation. If there are any changes with the information provided on this form prior to the time your number is reached on the lottery waitlist, you must notify the Long Island Housing Partnership immediately in writing.

<u>DO NOT FAX OR EMAIL INTAKE FORMS AND APPLICATION FOR RESIDENCY.</u>

Lottery Intake Form with Application for Residency can be completed and submitted to LIHP online at: https://lihp.org/rentals.html
You may also mail the Intake Form with Application for Residency to the address below or deliver the Intake Form with Application for Residency in person to:

Long Island Housing Partnership
180 Oser Ave, Suite 800
Hauppauge, NY 11788
Attention: Chelsea Apartments

PLEASE NOTE THAT THIS FORM AND THE APPLICATION FOR RESIDENCY MUST BE RECEIVED IN LIHP'S OFFICE ON OR BY 5:00PM ON SEPTEMBER 27, 2019 OR POSTMARKED BY SEPTEMBER 27, 2019 TO BE ELIGIBLE FOR ENTRY INTO THE LOTTERY.

<u>MUST BE SIGNED BY APPLICANT</u>

I understand that this form places me on the waitlist and is not a formal application or an offer to rent a unit and that the terms and conditions may change at any time. It is further understood that the notices of a change in terms and conditions made in such manner as the Program may determine, including solely by advertisement.

☐ **I have read and understand the Program Guidelines for Chelsea Apartments Affordable Rental Program.**

_____ _____
Applicant's signature **Date**